

ACADEMY FOR POSITIVE LEARNING CHARTER SCHOOL
BOARD OF DIRECTORS' MEETING
December 14, 2021
MINUTES

The meeting was called to order at 4:00 PM on Tuesday, December 14, 2021 via web.Zoom video conferencing.

Roll Call/Attendance: Doris P. Wesley, President/Secretary; Peterson Magloire, Treasurer; Klemie Christie, Board Member; and Renatta Espinoza, Principal

Approval of September 29, 2021, Board Meeting Minutes: A motion to approve the minutes was moved by Director Magloire; seconded by Director Wesley. All in favor.

Financial Report

- **Final Amended Budget 2020-2021** – Reviewed with Board members by Accountant, Matt Roncace. Motioned to approve final amended budget by Director Christie; seconded by Director Magloire. All in favor.
- **Project Award Notifications Received for ESSER II Funding Programs – Academic Acceleration, Technology Assistance, and Lump Sum Balance** – The School District has received the official project award notifications for the three programs under the ESSER II Grant. The program period for these funding opportunities ends on September 30, 2023; final reimbursement requests must be submitted by October 15, 2023.
- **Compliance Status Summary for A4PL (0664) Charter Tools – Matt Updates** – With the Referendum Revenue received (\$100,368.36), the Principal, Mrs. Espinoza, discussed with the Accountant that the funds are being used to provide three retention supplements to 3 certified teachers at \$1,000 each; hire a full time, certified PE teacher; contract with a Mental Health Services Provider (Eunoia Consultant Services) to provide support services to K-8 students; hire a School Security Guard and purchase safety equipment (security cameras and walkie-talkies).
- **Update: A4PL Capital Outlay Disbursement 2021-22** – Capital outlay funds were not being received by the school since October 2021 due to the school's plan not being submitted on time. After several requests to the Fixed Capital Outlay Office in Tallahassee, the Principal was able to resubmit the plan and recover the Capital Outlay funds for this fiscal year. Funds are now being placed retroactively into the school's budget.

Board Action/Approvals

- **American Rescue Plan-ARP Act (ESSER III) Application Information & Documents for Charter Schools; Deadline Extension & Additional Information** - \$172,809.78 awarded to A4PL under the new Federal grant funding program, ARP Act (ESSER III), to prevent, prepare for, or respond to the COVID-19 pandemic, including its impact on the social, emotional, mental health, and academic needs of students. At least 20% of the total allocation must be used to address student learning loss. Application submitted and approved for three years.
- **FY 2022 School Hardening Grant** – \$1,314.55 awarded to A4PL – provides capital outlay funds to improve the physical security of the school building. Completed by Rachel Bogard, Asst. Principal; approved for additional campus security cameras.
- **ESSER II Reading Tutoring for K-3 Students Program** - \$2,228.04 awarded to A4PL to support direct student tutoring in reading to focus on closing achievement gaps and accelerating student reading achievement.
- **ESSER II Civic Literacy Excellence Initiative: Civics Curricula Program** - \$325.39 awarded to A4PL to address learning loss among all students in all subgroups, and to support and reinforce Florida's Civic Literacy Excellence Initiative.

Building Update

- **Confirmation of July 2021 Rental Payment** – Maria sent Paul the Landlord an email on November 10th confirming the July 2021 rent was paid on July 12th in the amount of \$35,000. This amount included \$25,000 for past due rent and \$10,000 for July's rent. Regarding the Waste Management bills faxed to A4PL by Paul, only one of the two bills is for the school property at 2401-2405 Mercer Ave and is the only bill A4PL is responsible for paying. A4PL will promptly pay that bill then send Paul a copy of the receipt.
- **Update on Lease Agreement with Landlord, Paul Chiarani** – Director Magloire requested Maria send a copy of the Lease Addendum Agreement to Paul as he seems to have forgotten the terms of the Lease we had all previously agreed to. It was also strongly suggested that, moving forward, we ALWAYS obtain Paul's signature or initials on each and every document we discuss with him and agree to, especially whenever changes are made to the document. Director Magloire will mail to Paul a certified letter indicating current rental monies owed/paid by A4PL which were previously agreed upon by all parties involved.
- **Constitutional Tax Collector Payment Confirmation** – Maria emailed Paul a copy of the receipt for payment of the property taxes for 2401 Mercer Ave, WPB, FL 33401. Total amount paid was \$2,069.76. Also, as per the Palm Beach County Property Appraiser's Office, A4PL can only change the mailing address of the property billing. Paul would need to sign and return the form sent to him by Maria.

Principal's Report:

- **GB Capitalized and Non-Capitalized Inventory List** – Updated and completed 9/30/2021; sent to the District.
- **Service Records for Sharon Oakley (Teacher)** – Service records for teacher updated, completed, and sent to Charter Schools Dept.
- **A4PL #224545 - Accreditation Engagement Review (AER) Report** – The Accreditation Engagement Review Report was received on November 7, 2021. The feedback provided in the Accreditation Engagement Review Report will assist A4PL in reflecting on its current improvement efforts and to adapt and adjust their plans to continuously strive for improvement. The recommendation to provide more technology (Wi-Fi) has now been fulfilled.
Cognia will review the results of the Accreditation Engagement Review to make a final determination concerning accreditation status, including the appropriate next steps for A4PL in response to the findings.
- **2022 Great Charity Challenge sponsored by Fidelity Investments** - The GCC is a relay style equestrian jumping competition with teams consisting of two junior/amateur riders combined with one Olympic or world-class rider. 20+ rider teams are randomly paired with 20+ charities that serve Palm Beach County. Additional grants are drawn the night of the event, adding up to a grand total of 50 non-profits benefiting from the event.
 - Every charity selected will win a guaranteed minimum of \$15,000
 - Not a selected charity for the Challenge? Don't panic. In addition to the selected 20+ teams, the GCC holds random drawings and awards grants to deserving charities who applied to participate in that year's Great Charity Challenge (ranging from \$1,000 to \$10,000).
- **District Audit for A4PL – January 27, 2022** – School District will conduct an annual review to assess areas in need of improvement and/or correction and to identify additional technical assistance that may be needed to assist the school.

Public Comments - None

Adjournment – There being no further business, the meeting adjourned at 5:30 PM.

Next meeting – TBD



Doris P. Wesley, President/Secretary
Board of Directors

February 21, 2022

Date

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AGENDA

- I. Roll Call/Attendance
 - Approval of September 29, 2021, Board Meeting Minutes
- II. Financial Report
 - Final Amended Budget 2020-2021
 - Project Award Notifications Received for ESSER II Funding Programs – Academic Acceleration, Technology Assistance, and Lump Sum Balance
 - Compliance Status Summary for A4PL (0664) Charter Tools – Matt Updates
 - Update: A4PL Capital Outlay Disbursement 2021-22
- III. Board Action/Approvals
 - American Rescue Plan-ARP Act (ESSER III) Application Information & Documents for Charter Schools; Deadline Extension & Additional Information
 - FY 2022 School Hardening Grant – \$1,314.55 – Completed as per Rachel
 - ESSER II Reading Tutoring for K-3 Students Program - \$2,228.04
 - ESSER II Civic Literacy Excellence Initiative: Civics Curricula Program - \$325.39
- IV. Building Update
 - Confirmation of July 2021 Rental Payment
 - Update on Lease Agreement with Landlord, Paul Chiarani
 - Constitutional Tax Collector Payment Confirmation
- V. Principal's Report:
 - GB Capitalized and Non-Capitalized Inventory List - Completed
 - Service Records for Sharon Oakley (Teacher) – Update - Completed
 - A4PL #224545 - Accreditation Engagement Review (AER) Report
 - 2022 Great Charity Challenge sponsored by Fidelity Investments
 - District Audit for A4PL – January 27, 2022
- VI. Public Comments
- VII. Adjournment